

A meeting of the Board of Directors of the Cayuga Economic Development Agency Inc., (“CEDA”) was brought to order at 2 State Street, Auburn, NY at 8:00 am, Thursday October 24th, 2019. The following Board Members were in attendance:

Present	Absent/Excused	Proxy Voting	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kevin Miles, Chair
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Grant Kyle, Vice-Chair
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cynthia Aikman, Treasurer
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kelley Gridley, Secretary
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ray Lockwood, At Large Executive Committee
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jim Dacey
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jeff Dygert
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Hartwell
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tom Herbert
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susan Higgins
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Demetrius Murphy
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tom Minicucci
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Crystina Brooks
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vacant (County)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vacant (Tourism)

Other Attendees:

- Tracy Verrier and Jessica Hargarther (CEDA/CSS), Charlie Ripley and Lloyd Hoskins (Cayuga County)

1. Quorum Call:

Mr. Miles, Chair, called the meeting to order at 8:00 am noting that a quorum was present.

2. Consent Items:

Mr. Miles made a motion to approve the consent agenda items as distributed, Mr. Lockwood seconded. All present voted in favor, motion carried.

3. Activities Update:

- Ms. Verrier provided the board with updates regarding personnel matters. They had conducted final interviews to fill the Economic Development Specialist position that included Mr. Miles and Mr. Dygert, as well as Trish Kerr, at all interviews. Steve Lynch, Paul Pinckney and Tiffany Beebee also joined the first day, and Gina Speno and Jennifer Haines joined the second day. Ms. Verrier stated that she had asked each candidate to fill out a behavioral assessment and was awaiting the results. She will also be reaching out to references. She is hoping to have someone start in November. Mr. Simmonds has been helping to cover some of the responsibilities of the EDS while that position has been vacant.

- AIDA approved an amendment of the Seminary Commons PILOT in order to move the City's public safety building project forward. This requires removing one of three parcels from the PILOT.
- CCIDA is continuing to work on an expansion of the sewer line at the Aurelius industrial park and the Global Common project. Grober is being acquired by a Dutch company, Denakvit, that is looking to enter the US market. The employment and day-to-day operations of the facility in Aurelius will not change, and if anything will grow. Cayuga Milk Ingredients is expanding to create new product lines. Mr. Dygert asked on the timeline for the sewer line project and Ms. Verrier answered that it could be built by the end of 2020 if everything goes smoothly and efficiently, but it could be 2021 if certain delays occur.
- Ms. Verrier advised that Octane Social House was returning to the Auburn Loan Committee with a revised application as their project financing has changed. They have been operating at a kiosk and at markets, but are looking to get into their Genesee Street storefront. Ms. Verrier is also working with the loan committee on the DRI small project grant fund.
- Mr. Simmonds helped coordinate a school trip that brought students to various agribusinesses to learn about careers in agriculture.
- Ms. Verrier attended the Inns of Aurora opening of the new Zabriskie House a couple weeks ago.

4. Discussion Item: Ex Officio Board Seats

Ms. Verrier had the board look at page two of the bylaws, specifically at the six Ex Officio seats. She explained that there seems to be a need to consider more flexibility in these seats in case whoever fills the positions named are not able to attend meetings regularly. Ms. Verrier explained that Mr. Hartwell told her that the BOCES seat should remain the Superintendent and that he was trying to change the meeting that consistently conflicts with the CEDA board. However, other seats may still need some adjustments. Mr. Lockwood said he was comfortable with the CCIDA seat being the Chair of CCIDA, but would still like to have someone else attend and vote in his place when he can't attend. Ms. Verrier explained that the prior agreement was that Ex Officio members could send representatives to attend the meeting, and proxies with other board members for voting. Mr. Dygert explained that his participation in the CEDA board meetings is valuable to him. Mr. Hoskins recommended waiting to make any changes to the County's seat until a new Chair of the Legislature is elected in January. The board agreed to table this conversation until January.

Mr. Dacey made a motion to add language about Ex Officios' ability to send representatives in combination with proxy voting be added to section 9C of the Bylaws for future clarity, second by Mr. Lockwood. All present voted in favor and the motion was passed.

Ms. Verrier explained that the hospitality/tourism seat on the board is still vacant. She explained that the Executive Committee had recommended Sue Edinger and Karen Kuhl for nomination to that seat. Ms. Verrier asked for feedback on these nominations and any other nominations for that seat, as well as direction on who to approach first. The board then agreed that Sue Edinger should be approached first due to her knowledge of the history of the organization.

5. 2020 Budget Planning

Ms. Verrier spoke of two upcoming meetings on November 7th at 5:30 pm and the full legislature meeting on November 26th at 6 pm. Mr. Hoskins explained that the budget process would be very difficult this year due to some new State programs and mandates that require additional positions be added. He explained that a draft budget will be presented by the Chair of the Legislature soon. Ms. Verrier spoke about how sales tax and taxable property values have been trending up in the county. Project CEDA has worked with since 2014 have added \$15 million in assessed property values, although that is not entirely taxable due to PILOTs and 485bs. The board gave some feedback on other types of information that should be provided to the legislature in budget discussions.

6. Updates from the board

- Mr. Hoskins noted upcoming Student Government Day and conversation about the Global Common project.
- Mr. Dacey reported that ALDC will be dissolving.
- Ms. Higgins noted that the Finger Lakes wine industry has been featured in many publications, such as National Geographic, Forbes and Fortune. People are taking trips here to see it and what the industry is doing, including wine makers from other famous regions.
- Mr. Dygert spoke of DRI, small business loans and recent interest in housing projects. He noted that the City has had a lot more inquiries about available sites recently than in previous years.

Motion to adjourn at 9:01am by Mr. Lockwood, second by Mr. Kyle. All present voted in favor. Motion passed.

The next CEDA meeting will be on Thursday, November 21st, 2019 at 8:00 am at 2 State St.